

POST OF TEACHER OF PERSONAL, SOCIAL AND CAREER DEVELOPMENT (PSCD) AT THE ARCHBISHOP'S SEMINARY – SECONDARY SECTION

1. Introduction

- 1.1. The Archbishop's Seminary invites applications for the post of Teacher of Personal, Social and Career Development (PSCD) within the Secondary Section.

The Archbishop's Seminary maintains a zero-tolerance policy towards any form of child abuse. The recruitment process is conducted in accordance with S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations, 2016) and the safeguarding policies of the Church Schools Sector.

2. Terms and Conditions

- 2.1. The appointment is on a full-time, one (1) year definite contract basis and is subject to a probationary period of one (1) year.
- 2.2. Salary, allowances and conditions of employment shall be in accordance with the applicable Church Schools Sector Collective Agreement.
- 2.3. The successful candidate shall be expected to participate in induction and professional development activities as required by the School.
- 2.4. The appointment is subject to the successful completion of all safeguarding and employment checks.

3. Duties

- 3.1. The duties of the post are those outlined in Annex A (Job Description).

4. Eligibility Requirements

- 4.1. By the closing date for applications, applicants must:

- be eligible to work in Malta;
- be able to communicate effectively in both Maltese and English;
- hold, or be eligible to obtain, a Permanent Teacher's Warrant;
- satisfy the recognised teaching qualification requirements for PSCD as detailed in Appendix A (Teaching Qualifications);
- where applicable, provide MQRIC recognition statements for qualifications obtained outside Malta.

Candidates completing their qualification may be considered provided they submit evidence that they are in the final phase of their studies and satisfy the requirements established in this call.

5. Submission of Supporting Documentation

5.1. Applicants are to submit:

- a covering letter;
- a detailed Curriculum Vitae;
- copies of qualifications, transcripts and any supporting testimonials.

Original certificates must be presented if requested during the selection process.

6. Selection Procedure

- 6.1. Eligible applicants will be assessed by a Selection Board to determine their suitability for the post.
- 6.2. The interview may include discussion of pedagogy, assessment, classroom practice, safeguarding, and pastoral care.
- 6.3. Due consideration will be given to relevant teaching experience and professional qualifications.
- 6.4. The result of the selection process will be valid for a period of 6 months.

7. Submission of Applications

- 7.1. Applications, including a covering letter and Curriculum Vitae, are to be submitted by email to vacancies@maltaseminary.org.
- 7.2. All applications need to be received by noon, of Tuesday 1st September 2026.
- 7.3. Late applications will not be considered. The School reserves the right to request additional documentation and to verify all qualifications and experience claimed.

8. Other General Provisions

- 8.1. Applicants are encouraged to refer to:
 - Annex A – Job Description
 - Appendix A – Teaching Qualifications

The Archbishop's Seminary reserves the right to amend this call or to refrain from making an appointment should circumstances so require.

Wednesday 19th August 2026

The Headmaster – Secondary Section